

AGENDA

INTERIOR DESIGNER EVALUATION AND EXAMINATION COMMITTEE

January 11, 2016

Public Session

I CALL TO ORDER

II OPEN PUBLIC MEETINGS ACT

III APPROVAL OF MINUTES

July 13, 2015

IV ANNOUNCEMENTS

V OLD BUSINESS

A Responses to questions from the 2014/2016 renewal.

1 Mary Friend - ID000355

Summary: Ms. Friend responded “no” to the continuing education question on the 2014/16 renewal form. On March 23, 2015, the Committee reviewed a response letter dated October 27, 2014 concerning her continuing education. Subsequent to reviewing the submitted information, the Committee determined to inform her that there is no provision for carry over credits therefore she has ninety (90) days to obtain the required twelve (12) continuing education credits of which at least six (6) hours must concern health, safety issues related to interior design services.

1/11/2016 Copy of an August 10, 2015 letter with a list of courses and certificates from Mary Friend for the Committee’s review.

2 Hal Banker - ID000396

Summary: Mr. Banker responded “no” to the continuing education question on the 2014/16 renewal form. On March 23, 2015, the Committee reviewed a response letter dated October 27, 2014 concerning her continuing education. Subsequent to reviewing the submitted information, the Committee determined to inform him that there is no provision for carry over credits therefore she has ninety (90) days to obtain the required twelve (12) continuing education credits of which at least six (6) hours must concern health, safety issues related to interior design services.

1/11/2016 Copy of an August 22, 2015 letter with certificates from Hal Banker for the Committee’s review.

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- 3 Martha Hatrak - ID000404
Summary: Ms. Hatrak responded “no” to the continuing education question on the 2014/16 renewal form. On March 23, 2015, the Committee reviewed a response letter dated October 27, 2014 concerning her continuing education. Subsequent to reviewing the submitted information, the Committee determined to inform her that approval of courses noted on her IDCEC dashboard page could not be reviewed because there were no dates provided and no indication of which courses are health, safety and welfare and she has ninety (90) days to obtain the required twelve (12) continuing education credits of which at least six (6) hours must concern health, safety issues related to interior design services.

1/11/2016 Documentation from Martha Hatrack for the five hsw credits are attached for the Committee’s review.

B Audit of Continuing Education credits for the 2012/14 renewal period

Carol Franklin - ID000219
Summary: On September 30, 2014, a letter was sent requesting she submit documentation of her continuing education credits. On October 8, 2014, a second letter was sent requesting the documentation. On March 23, 2015, the committee reviewed copies of the Committee’s letters to Ms. Franklin and her three (3) response letters dated November 18, November 21 and December 8, 2014, and proof of the completion. Subsequent to reviewing the submitted information, the Committee determined that Ms. Franklin is one credit short in health, safety and welfare issues and she has three weeks to provide the information needed.

1/11/2016 Attached are copies of certificates for continuing education courses taken for committee review.

VI APPLICATION REVIEW

The following individuals have applied for certification and are submitted for review:

Erin Jimenez

Lynne Vreeland

VII PUBLIC COMMENTS

VIII NEXT MEETINGS

March 7, 2016	Regular Meeting	Union Room - 3 rd Flr.
May 2, 2016	Regular Meeting	Union Room - 3 rd Flr.

IX ADJOURNMENT